

A tour of your WebsiteWorks dashboard

Category: Your Dashboard

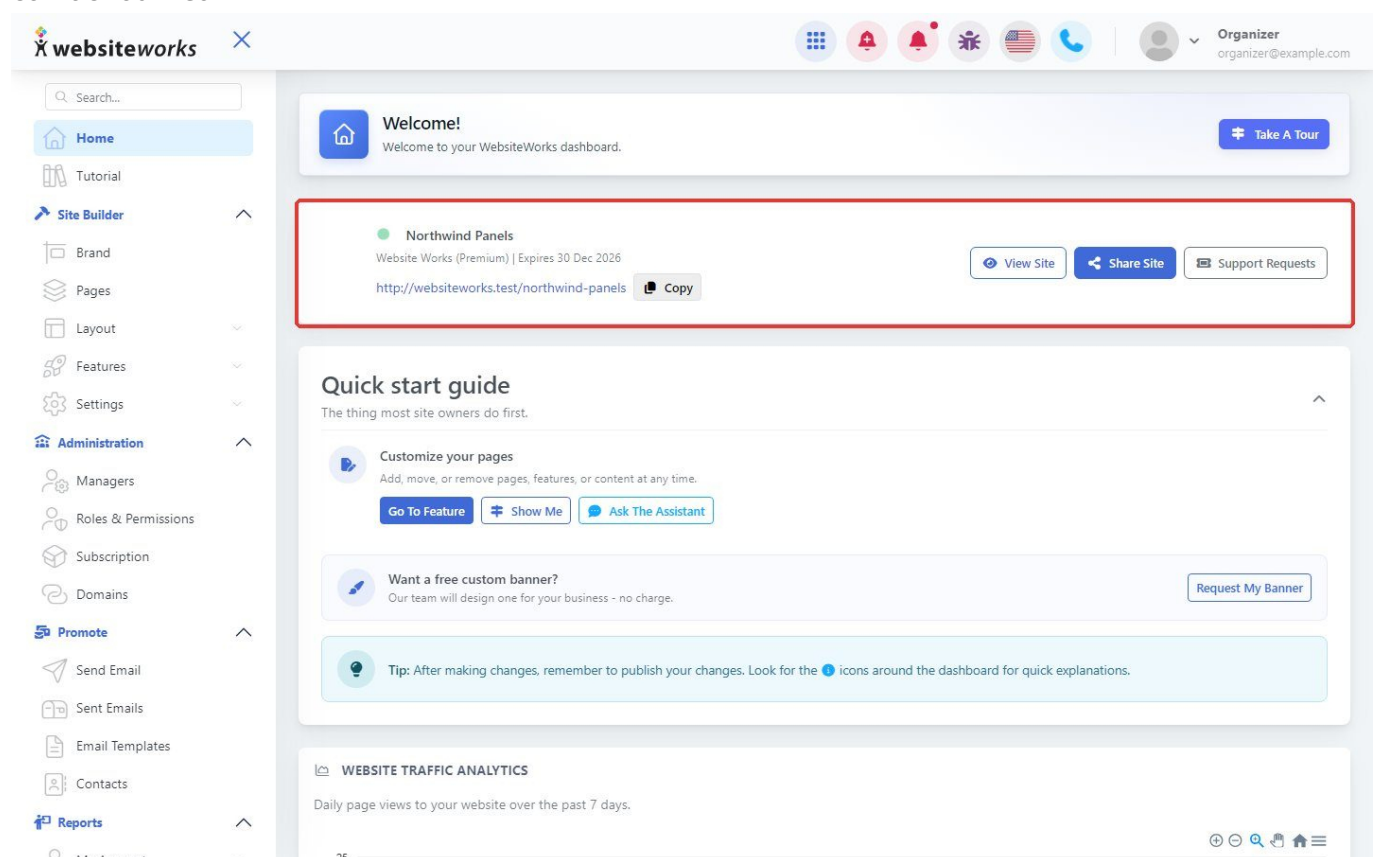
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Reading Time: 2 min

Your dashboard is where you manage everything about your website. Here is what you will find on the **Home** page and in the menu.

Step 1: Your website card

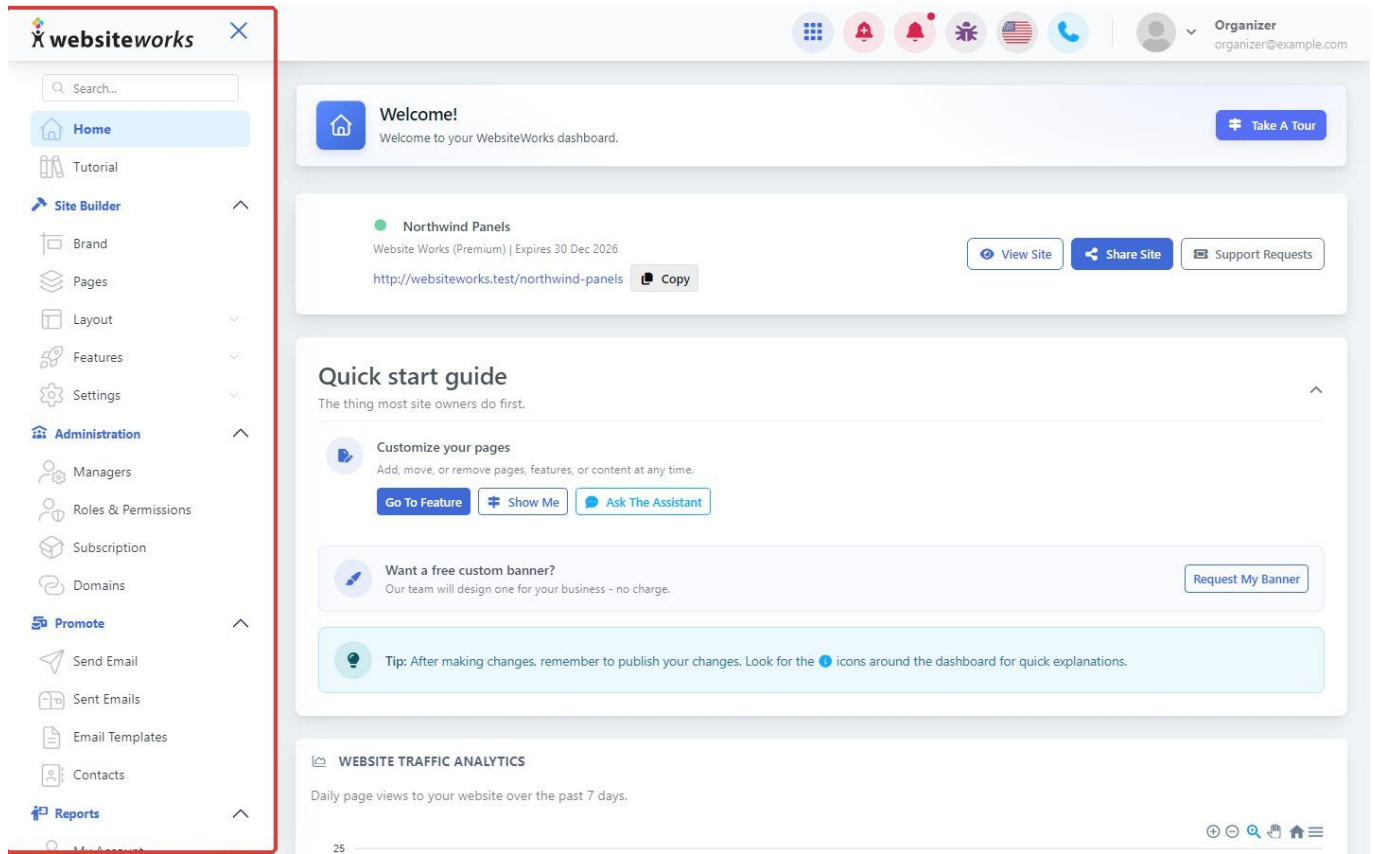
At the top of the **Home** page you see your website's name, plan and address. Click **Copy** to copy the address. Use **View Site** to open your website, **Share Site** to share it, and **Support Requests** to contact our team.



Your website card.

Step 2: The side menu

The menu on the left groups your tools:



The side menu.

- **Site Builder:** Brand, Pages, Layout (Header & Menu, Banner, Footer), Features (Albums, Testimonials, Custom Forms, Updates) and Settings.
- **Administration:** Managers, Roles & Permissions, Subscription and Domains.
- **Promote:** Send Email, Sent Emails, Email Templates and Contacts.
- **Reports:** your reports, such as Custom Forms entries.

Step 3: The Quick start guide

The **Quick start guide** lists the first things to do on your website, with shortcut buttons to each one.

The screenshot shows the WebsiteWorks dashboard interface. On the left is a sidebar with navigation links: Home, Tutorial, Site Builder (with sub-links for Brand, Pages, Layout, Features, and Settings), Administration (with sub-links for Managers, Roles & Permissions, Subscription, and Domains), Promote (with sub-links for Send Email, Sent Emails, Email Templates, and Contacts), and Reports (with a link for My Account). The main content area includes a 'Welcome!' message, a 'Northwind Panels' section with a 'View Site' button, and a 'Quick start guide' section highlighted with a red border. This guide contains instructions on customizing pages, requesting a free custom banner, and a tip about publishing changes. Below the guide is a 'WEBSITE TRAFFIC ANALYTICS' section showing a line graph of daily page views over the past 7 days, with a value of 25 displayed.

websiteworks

Welcome!

Welcome to your WebsiteWorks dashboard.

Take A Tour

Northwind Panels

Website Works (Premium) | Expires 30 Dec 2026

View Site Share Site Support Requests

http://websiteworks.test/northwind-panels Copy

Quick start guide

The thing most site owners do first.

Customize your pages

Add, move, or remove pages, features, or content at any time.

Go To Feature Show Me Ask The Assistant

Want a free custom banner?

Our team will design one for your business - no charge.

Request My Banner

Tip: After making changes, remember to publish your changes. Look for the icons around the dashboard for quick explanations.

WEBSITE TRAFFIC ANALYTICS

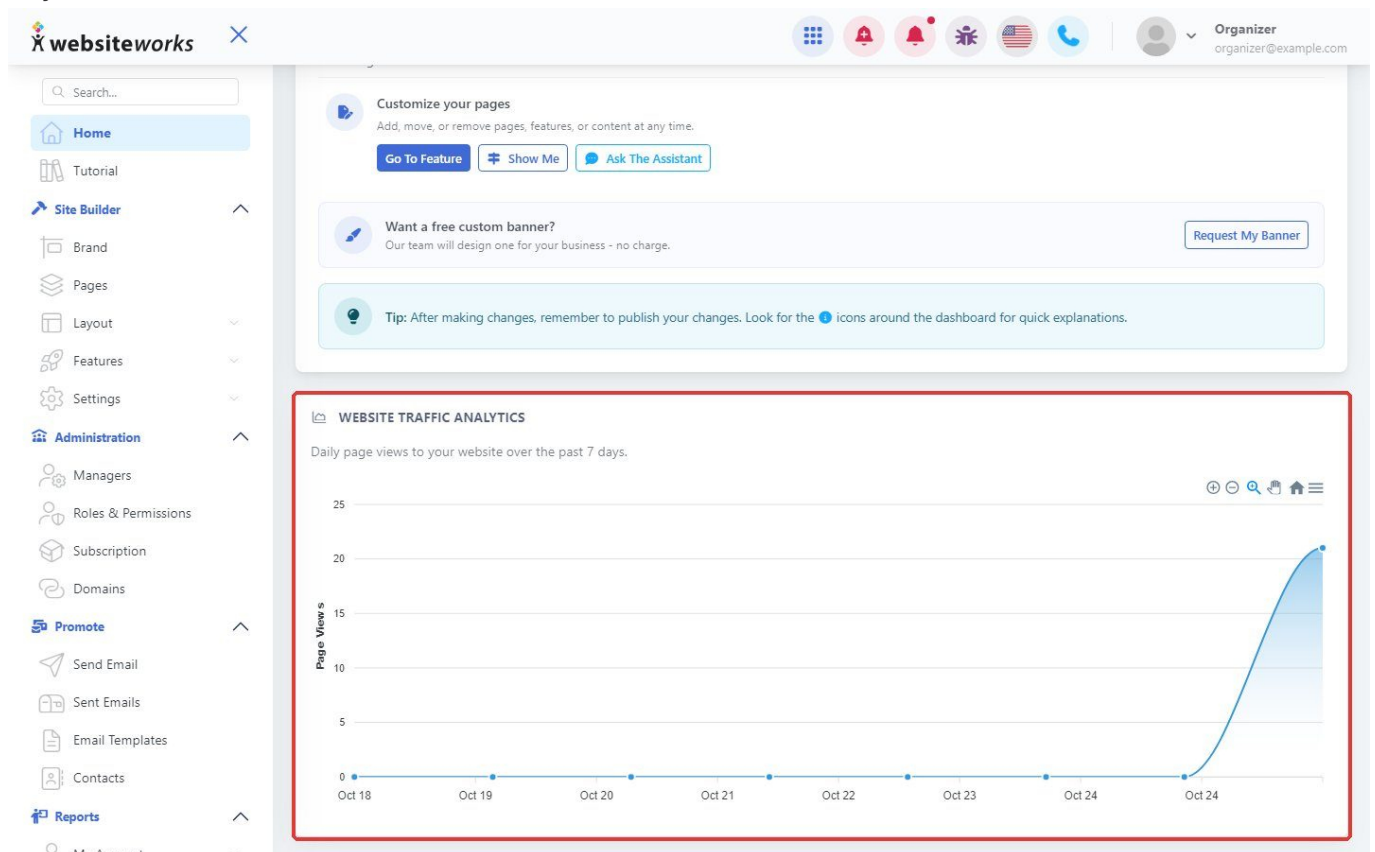
Daily page views to your website over the past 7 days.

25

Shortcuts to your first steps.

Step 4: Website traffic analytics

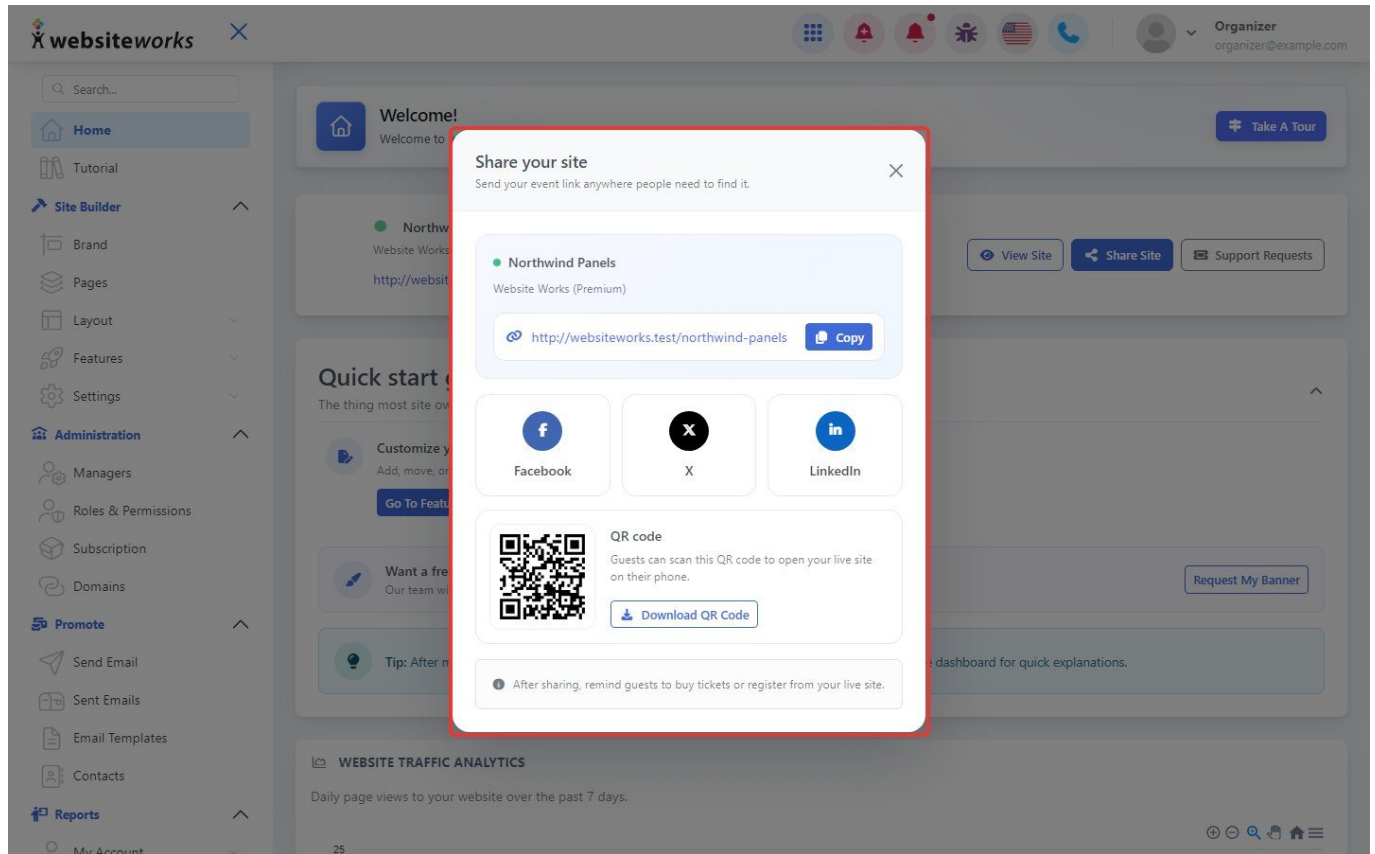
Scroll down to **Website traffic analytics** to see how many people visited your website in the past 7 days.



Visits over the past 7 days.

Step 5: Share your site

Click **Share Site** to open **Share your site**. Copy your website link, share it on Facebook, X or LinkedIn, or click **Download QR Code** to get a QR code people can scan with their phone.



Copy, share or download a QR code.